

The Procurement Division of Knox County, Tennessee will receive sealed bids for the provision of **HOME REHABILITATION PROGRAM FOR CAC** as specified herein. Bids must be received by **10:00 a.m. on November 21, 2023**. Late bids will be neither considered nor returned.

Deliver Bids to:

**Bid Number 3483
Knox County Procurement Division
Suite 100, 1000 North Central Avenue
Knoxville, Tennessee 37917**

The Bid Envelope must show the Company Name, Bid Number, Bid Name and Bid Opening Date.

ADDITIONAL INFORMATION: Knox County wants requests for additional information routed to Robert Mackey, Senior Buyer, at 865-215-5754. Questions may be emailed to robert.mackey@knoxcounty.org.

AWARD: Contractor must be an approved vendor for the Home Rehabilitation Program prior to any workorders being awarded. For requirement, please use contact information listed above.

BID DELIVERY: Knox County requires bidders, when hand delivering bids, to time and date stamp the envelope before depositing it in the bid box. Knox County will not be responsible for any lost or misdirected mail sent by common carrier, nor will Knox County be responsible for submittals delivered to addresses or Suites other than the delivery address and Suite specified at the top of this solicitation. The time clock in the Procurement Division shall become the official record of time. Knox County shall not be responsible for technical difficulties experienced by vendors trying to register or submit their bid electronically less than twenty-four (24) hours prior to the bid opening time.

Solicitations must be in a sealed envelope/box prior to entering the Procurement Division office. Procurement Division personnel are not allowed to see the submittal nor assist in placing documents in an envelope/box. Additionally, the Procurement Division is not responsible for providing materials (e.g. envelopes, boxes, tape) for submittals.

CLOSURES: During periods of closure due to unforeseen circumstances in Knox County or closures at the direction of the Knox County Mayor, the Procurement Division will enact the following procedures in regard to solicitations and weather delays:

- If the Mayor closes the Administrative offices prior to the time set for solicitation opening of any business day, all solicitations due that same day will be moved to the next operational business day.
- Other unforeseen circumstances shall be at the sole discretion of the Procurement Director.
- Knox County shall not be liable for any commercial carrier's decision regarding deliveries during any unforeseen circumstances.

COMPLIANCE WITH ALL LAWS: Contractor is assumed to be familiar with and agrees to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations in any manner affecting the provision of goods and/or services, and all instructions and prohibitive orders issued regarding this work and shall obtain all necessary permits.

INTERPRETATION: No oral interpretation will be made to any bidder regarding the meaning of specifications or the Scope of Work. All questions are to be submitted in writing via email and will be answered in the form of an addendum to the solicitation by the Knox County Procurement Division, if applicable.

IRAN DIVESTMENT ACT: By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Tennessee Code Annotated § 12-12-106.

NO BOYCOTT OF ISRAEL: Pursuant to Tennessee Code Annotated Title 12, Chapter 4, Part 1, by submission of a response to this solicitation, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint response each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not currently engaged in, and will not for the duration of the contract engage in, a boycott of Israel.

RIGHT TO INSPECT: Knox County reserves the right to make periodic inspections of the manner and means the service is performed or the goods are supplied.

VENDOR REGISTRATION: Prior to the opening of this bid, ***ALL BIDDERS MUST*** be registered with the Procurement Division. Please register on-line at our website at www.knoxcounty.org/procurement and click on "Online Vendor Registration." Vendors must be registered with the Procurement Division **prior** to submitting their bid.

These terms and conditions shall be part of the contract. Knox County reserves the right to negotiate other terms and conditions it deems appropriate and necessary under the circumstances to protect the public-trust. By submitting a bid, vendor agrees to these terms and conditions.



WORK ORDER
KNOX COUNTY HOME REHABILITATION PROGRAM
BID COPY

WORK ORDER ID#: 2022CN0034

Date: 8/1/2023

Corryton, TN 37721

Year Built: 1991

PROJECT SUPERVISOR: Aaron Cate

CONTRACTOR: _____

ALL CHANGE ORDERS MUST BE PRE APPROVED BY THE DIRECTOR HOUSING AND ENERGY SERVICES.

GENERAL REQUIREMENTS AND STANDARDS:

The construction shall be accomplished without undue delay and with minimum inconvenience to the owner. All materials and products used shall be new unless otherwise specified, and applied or stalled in accordance with the manufacturer's specification and the Rehabilitation Specifications. Reference in these Specifications to any article, device, products, material, or fixture by name, make or catalogue number shall be interpreted as establishing a standard or quality. The contractor shall furnish all materials, labor, equipment, and services to perform all work in these Specifications by established building and construction practices, proceeding promptly to complete said work in the specified time so stated in the contract documents. The contractor shall obtain all necessary licenses and permits before work commences. *All work shall be carried out pursuant to the currently adopted Federal, State, City of Knoxville, and Knox County Tennessee codes and ordinances as applicable.* Mechanical, plumbing and electric contractors or subcontractors shall be licensed by the State of Tennessee. A copy of this license is to be provided to CAC. At the completion of the designated work, the contractor shall remove all temporary construction equipment, salvage materials, trash, and other debris and dispose of legally, leaving the area for which the contractor is responsible in a neat condition. Cleaning of fixtures, doors, and windows, installed under this work, shall be the responsibility of the installing Contractor.

The Contractor is required to provide the homeowner with all warranties and guarantees. This applies to everything installed on the job which carries a warranty or guaranty, i.e.; windows, faucets, etc. Failure to do so will be considered a breach of contract. Final pay request will not be approved until warranties are provided. The Contractor shall guarantee all workmanship and material for a year period from the *date* of final inspection and one year from the time of completion of any warranty work.

Work Order # 2022CN0034

Client Name: Don Dalton

Date: 8/1/2023

EMERGENCY REPAIR

MEASURE #1

Item #1 GFCI Outlet(s):

Specifications: Install new GFI Circuit in Kitchen. GFI Circuit/GFCI receptacle will be installed according to manufacturer instruction and by local code office. Verify that circuit functions safely.

Item #2 Receptacles: Kitchen next to microwave:

Specifications: Replace existing electrical outlet(s). Outlet(s) will be installed according to manufacturer instruction and by local code office. Verify that circuit functions safely.

Item # 3 Interior Light(s): Main Bathroom:

Specifications: Interior light replacement will be installed according to manufacturer instruction and by local code office. An interior light, at a minimum, will be 13" with ceiling flush mount with globe and LED bulbs. Verify that circuit functions safely.

Item # 4 Light Switches: Main Bath & bedroom #3:

Specifications: Replace existing light switch(s). Light switch(s) will be installed according to manufacturer instruction and by local code office. Verify that circuit functions safely.

Item # 5 Cover Plate & Wiring, Living room under window:

Specifications: Install blank cover plate where missing with color to match. Measure to include securing wires, verify that all circuit wiring to the fixture functions safely.

ITEM	L	M	DESCRIPTION	UNITS	AMT.	UNIT COST	TOTAL
1	X		Labor	EA	1		
1		X	Materials	EA	1		
2	X		Labor	EA	1		
2		X	Materials	EA	1		
3	X		Labor	EA	1		
3		X	Materials	EA	1		
4	X		Labor	EA	2		
4		X	Materials	EA	2		
5	X		Labor	EA	1		
5		X	Materials	EA	1		
					MEASURE 1 TOTAL		

Work Order # 2022CN0034
 Client Name: Don Dalton

Date: 8/1/2023

EMERGENCY REPAIR

MEASURE #3

Item #1 Repair Fascia/Rakes:

Specifications: Replace up to 75 linear feet deteriorated fascia/rakes around perimeter of home and install new wood fascia/rakes to match existing adjacent in dimension and appearance. Install per the manufacturer's requirements and by local code office. Paint & caulk to match existing color as close as possible.

Item #2 Soffit/Eave:

Specifications: Replace up to 20 linear feet deteriorated soffit and install new wood to match existing adjacent in dimension and appearance. Install per the manufacturer's requirements and by local code office. Paint & caulk to match existing color as close as possible.

ITEM	L	M	DESCRIPTION	UNITS	AMT.	UNIT COST	TOTAL
1	X		Labor	lin ft	75		
1		X	Materials	lin ft	75		
2	X		Labor	lin ft	20		
2		X	Materials	lin ft	20		
					MEASURE 3 TOTAL		

20226N0034

Don Delta



