The Procurement Division of Knox County, Tennessee will receive sealed bids for the provision of <u>HOME REHABILITATION PROGRAM</u> FOR CAC as specified herein. Bids must be received by 10:00 a.m. on November 21, 2023. Late bids will be neither considered nor returned.

Deliver Bids to:

Bid Number 3483 Knox County Procurement Division Suite 100, 1000 North Central Avenue Knoxville, Tennessee 37917

The Bid Envelope must show the Company Name, Bid Number, Bid Name and Bid Opening Date.

<u>ADDITIONAL INFORMATION:</u> Knox County wants requests for additional information routed to Robert Mackey, Senior Buyer, at 865-215-5754. Questions may be emailed to robert.mackey@knoxcounty.org.

<u>AWARD:</u> Contractor must be an approved vendor for the Home Rehabilitation Program prior to any workorders being awarded. For requirement, please use contact information listed above.

<u>BID DELIVERY:</u> Knox County requires bidders, when hand delivering bids, to time and date stamp the envelope before depositing it in the bid box. Knox County will not be responsible for any lost or misdirected mail sent by common carrier, nor will Knox County be responsible for submittals delivered to addresses or Suites other than the delivery address and Suite specified at the top of this solicitation. The time clock in the Procurement Division shall become the official record of time. Knox County shall not be responsible for technical difficulties experienced by vendors trying to register or submit their bid electronically less than twenty-four (24) hours prior to the bid opening time.

Solicitations must be in a <u>sealed</u> envelope/box prior to entering the Procurement Division office. Procurement Division personnel are not allowed to see the submittal nor assist in placing documents in an envelope/box. Additionally, the Procurement Division is not responsible for providing materials (e.g. envelopes, boxes, tape) for submittals.

<u>CLOSURES:</u> During periods of closure due to unforeseen circumstances in Knox County or closures at the direction of the Knox County Mayor, the Procurement Division will enact the following procedures in regard to solicitations and weather delays:

- If the Mayor closes the Administrative offices prior to the time set for solicitation opening of any business day, all solicitations due that same day will be moved to the next operational business day.
- Other unforeseen circumstances shall be at the sole discretion of the Procurement Director.
- Knox County shall not be liable for any commercial carrier's decision regarding deliveries during any unforeseen circumstances.

COMPLIANCE WITH ALL LAWS: Contractor is assumed to be familiar with and agrees to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations in any manner affecting the provision of goods and/or services, and all instructions and prohibitive orders issued regarding this work and shall obtain all necessary permits.

<u>INTERPRETATION:</u> No oral interpretation will be made to any bidder regarding the meaning of specifications or the Scope of Work. All questions are to be submitted in writing via email and will be answered in the form of an addendum to the solicitation by the Knox County Procurement Division, if applicable.

IRAN DIVESTMENT ACT: By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Tennessee Code Annotated § 12-12-106.

NO BOYCOTT OF ISRAEL: Pursuant to Tennessee Code Annotated Title 12, Chapter 4, Part 1, by submission of a response to this solicitation, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint response each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not currently engaged in, and will not for the duration of the contract engage in, a boycott of Israel.

<u>RIGHT TO INSPECT:</u> Knox County reserves the right to make periodic inspections of the manner and means the service is performed or the goods are supplied.

<u>VENDOR REGISTRATION:</u> Prior to the opening of this bid, *ALL BIDDERS MUST* be registered with the Procurement Division. Please register on-line at our website at <u>www.knoxcounty.org/procurement</u> and click on "Online Vendor Registration." Vendors must be registered with the Procurement Division **prior** to submitting their bid.

These terms and conditions shall be part of the contract. Knox County reserves the right to negotiate other terms and conditions it deems appropriate and necessary under the circumstances to protect the public-trust. By submitting a bid, vendor agrees to these terms and conditions.



Housing & Energy Services

WORK ORDER KNOX COUNTY HOME REHABILITATION PROGRAM

BID COPY

WORK ORDER ID#: 2022CN0034	Date: 8/1/2	023	
Corryton, TN 37721	Year Built:	1991	
PROJECT SUPERVISOR: Aaron Cate			
CONTRACTOR:			

ALL CHANGE ORDERS MUST BE PRE APPROVED BY THE DIRECTOR HOUSING AND ENERGY SERVICES.

GENERAL REQUIREMENTS AND STANDARDS:

The construction shall be accomplished without undue delay and with minimum inconvenience to the owner. All materials and products used shall be new unless otherwise specified, and applied or stalled in accordance with the manufacturer's specification and the Rehabilitation Specifications. Reference in these Specifications to any article, device, products, material, or fixture by name, make or catalogue number shall be interpreted as establishing a standard or quality. The contractor shall furnish all materials, labor, equipment, and services to perform all work in these Specifications by established building and construction practices, proceeding promptly to complete said work in the specified time so stated in the contract documents. The contractor shall obtain all necessary licenses and permits before work commences. All work shall be carried out pursuant to the currently adopted Federal, State, City of Knoxville, and Knox County Tennessee codes and ordinances as applicable. Mechanical, plumbing and electric contractors or subcontractors shall be licensed by the State of Tennessee. A copy of this license is to be provided to CAC. At the completion of the designated work, the contractor shall remove all temporary construction equipment, salvage materials, trash, and other debris and dispose of legally, leaving the area for which the contractor is responsible in a neat condition. Cleaning of fixtures, doors, and windows, installed under this work, shall be the responsibility of the installing Contractor.

The Contractor is required to provide the homeowner with all warranties and guarantees. This applies to everything installed on the job which carries a warranty or guaranty, i.e.; windows, faucets, etc. Failure to do so will be considered a breach of contract. Final pay request will not be approved until warranties are provided. The Contractor shall guarantee all workmanship and material for a year period from the *date* of final inspection and one year from the time of completion of any warranty work.

Work Order # _2022CN0034		
Client Name: Don Dalton	Date:	8/1/2023

EMERGENCY REPAIR

MEASURE #1

Item #1 GFCI Outlet(s):

Specifications: Install new GFI Circuit in Kitchen. GFI Circuit/GFCI receptacle will be installed according to manufacturer instruction and by local code office. Verify that circuit functions safely.

<u>Item #2 Receptacles: Kitchen next to microwave:</u>

Specifications: Replace existing electrical outlet(s). Outlet(s) will be installed according to manufacturer instruction and by local code office. Verify that circuit functions safely.

Item # 3 Interior Light(s): Main Bathroom:

Specifications: Interior light replacement will be installed according to manufacturer instruction and by local code office. An interior light, at a minimum, will be 13" with ceiling flush mount with globe and LED bulbs. Verify that circuit functions safely.

Item # 4 Light Switches: Main Bath & bedroom #3:

Specifications: Replace existing light switch(s). Light switch(s) will be installed according to manufacturer instruction and by local code office. Verify that circuit functions safely.

Item # 5 Cover Plate & Wiring, Living room under window:

Specifications: Install blank cover plate where missing with color to match. Measure to include securing wires, verify that all circuit wiring to the fixture functions safely.

ITEM	L	М	DESCRIPTION	UNITS	AMT.	UNIT COST	TOTAL
1	Χ		Labor	EA	1		
1		Χ	Materials	EA	1		
2	Χ		Labor	EA	1		
2		Χ	Materials	EA	1		
3	Χ		Labor	EA	1		
3		Χ	Materials	EA	1		
4	Х		Labor	EA	2		
4		Χ	Materials	EA	2		
5	Χ		Labor	EA	1		
5		Χ	Materials	EA	1		
					MEASUR	E 1 TOTAL	

Work Order # _2022CN0034		
Client Name: Don Dalton	Date:	8/1/2023
EMERGENCY REPAIR MEASURE #2 Item # 1 Siding/Skirting Repair:		
Specifications: Remove existing skirt board on front section of section of the existing siding to make the needed repairs. The skirt board is 1" x 6". After removing siding remove rotted sec The measure is to include up to 30 linear ft of floor joist needed damaged insulation in wall area. NOTE if any underbelly is remass well.	existing siding is clo ction of the rim joist ed to attach new rim noved or taken loose	se to T-11 and the up to 60 linear ft. i joist. Replace any e it will need repaired
After framing is repaired install new siding matched as close as skirt board material. New materials are to be painted & caulked possible.	•	•

ITEM	L	М	DESCRIPTION	UNITS	AMT.	UNIT COST	TOTAL
1	Х		Labor	ea	1		
1		Х	Material	ea	1		
					MEASUR	E 2 TOTAL	

Client Name: Don Dalton	Date:	8/1/2023
EMERGENCY REPAIR MEASURE #3		
Item #1 Repair Fascia/Rakes: Specifications: Replace up to 75 linear feet deteriorated fascia/install new wood fascia/rakes to match existing adjacent in dimmanufacturer's requirements and by local code office. Paint & epossible.	ension and appeara	ance. Install per the
Item #2 Soffit/Eave: Specifications: Replace up to 20 linear feet deteriorated soffit a adjacent in dimension and appearance. Install per the manufactoffice. Paint & caulk to match existing color as close as possible.	turer's requirement	-

Work Order # 2022CN0034

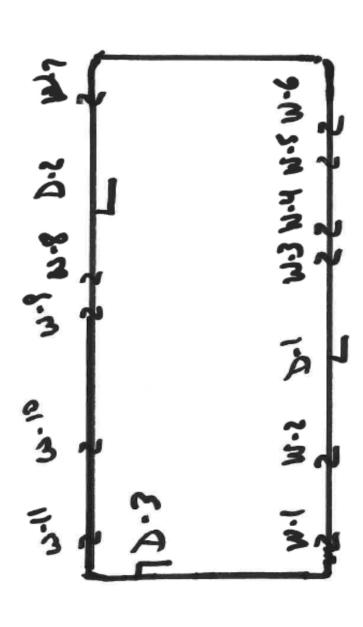
ITEM	L	M	DESCRIPTION	UNITS	AMT.	UNIT COST	TOTAL
1	Χ		Labor	lin ft	75		
1		Χ	Materials	lin ft	75		
2	Χ		Labor	lin ft	20		
2		Χ	Materials	lin ft	20		
						·	
					MEASUR	E 3 TOTAL	

Work Order # _2022CN0034		
Client Name: Don Dalton		Date: 8/1/2023
EMERGENCY REPAIR MEASURE #4		
feet oversized aluminum downsp local code office. Downspouts dis only with the prior approval of th	feet oversized aluminum continuous pouts (3" x 4"). Install per the manufactharging directly onto a roof surface per Project Supervisor. The elbows at a with the reasonable placement of the	acturer's requirements and by e or into another gutter shall occur the discharge end of the
Note: should be 2 downspouts or	n the front 2 on the back to include s	splash blocks.

ITEM	L	М	DESCRIPTION	UNITS	AMT.	UNIT COST	TOTAL
1	Χ		Labor	EA	175		
1		Χ	Materials	EA	175		
					MEASUR	E 4 TOTAL	

Client Name: Don Dalton	Date: 8/1/2023
MERGENCY REPAIR	
MEASURE #5	
tem #1 Mobile Home Window Replacements: W-4 See	
pecifications: Install single pane metal mobile home ext	•
Mobile Home Parts or Blevins).Install replacement windo	ws according the manufacturer instruction
nd by local code office.	
Contractor to verify size before ordering windows.	
tem #2 Door Replacement & Floor Repair - D-2 See drav	wing:
pecifications: Remove & Replace existing French type m	
'2" wide x 75" tall. Measure is to include up to 12 square	
omplete door installation. This is to pull back existing car	•
Contractor is to provide new mobile home type French do	· · · · · · · · · · · · · · · · · · ·
nclude trim on interior and exterior if required, lock sets	
rom infiltration the door area.	and metal has made of the process water
Contractor to verify size before ordering door.	
,	

ITEM	L	М	DESCRIPTION	UNITS	AMT.	UNIT COST	TOTAL
1	Χ		Labor	ea	1		
1		Χ	Materials	ea	1		
2	Х		Labor	ea	1		
2		Х	Materials	ea	1		
					MEASUR	E 5 TOTAL	



ork Order ID# 2022CN0034		
Client Name: Don Dalton	Date:	8/1/2023
DEDMIT(C)		
<u>PERMIT(S)</u> Contractor to verify required permits with Knox County an	d State of Tennessee a	c required Submit
proof of passed inspection(s) to CAC for final payment.	u State of Termessee a	s required. Submit
proof of passed inspection(s) to CAC for final payment.		

ITEM	DESCRIPTION	UNITS	AMT.	UNIT COST	TOTAL
	REQUIRED PERMITS	EA	1		
	MEASURE 1 TOTAL				
	MEASURE 2 TOTAL				
	MEASURE 3 TOTAL				
	MEASURE 4 TOTAL				
	MEASURE 5 TOTAL				
			TOTAL ALL MEASURES		